

## National eligibility requirements

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## Austria (FWF)

### FWF Eligibility Requirements for NORFACE applicants based in Austria

Funding may be requested for projects in basic research that are clearly defined, innovative, with plausibly described objectives and methods, and are limited in duration (between 24 and 36 months).

### Submission

In addition to the application at the call secretariat administrative and financial **data must be submitted online to the FWF using the [elane](#) digital application portal**. In case of a two-step application procedure this is required **for both the preproposal and the full proposal stage**.

Project funding is administered through the research institutions ([PROFI](#)); this means the application must be approved for submission by both the applicant and the respective research institution (= lead research institution).<sup>1</sup> All forms required for the application must be completed online; other required documents must be uploaded in full before the application can be approved for submission by the research institution. For additional information, please see the [elane user manual](#).

Please complete and upload the following documents as individual annexes to the national FWF application system:

- **Budget justification** for the project part to be financed by FWF (according to Appendix A (section 6.1) of the [Guidelines](#) for Principal Investigator Projects).
- **CV** of the applicant at FWF according to the [Guidelines](#).
- **PI\_publication.pdf**: Two publications written by the applicant must be named, documenting that the applicant fulfills the general requirements to apply (see Template [PI-publication](#)). The FWF will base the applicant's eligibility to apply on these publications.

### Who can apply?

All Austrian research institutions are eligible to apply. Please note: Research institutions must be [registered](#) in the FWF's research institution portal. The proposed research must be carried out in Austria under the auspices of the Austrian lead research institution. Applications are submitted by the research institution where the project is to be carried out. The research institution appoints a principal investigator to carry out the project. Neither a specific academic degree nor Austrian citizenship is required to act as principal investigator. The principal investigator must, however, have appropriate scientific qualifications (see section 1.5 of the [Guidelines](#)) and sufficient time resources to carry out the proposed research. The research institution must provide the necessary infrastructure.

The principal investigator must be employed at the Austrian research institution applying for funding at the time the project is scheduled to begin. Their salary is financed either by the research institution or by the project as a grant-salaried researcher (see section 2.3.1.1 in the [Guidelines](#)). If the principal investigator is employed part-time at the start of the project, project funds can be used to increase the extent of employment to full time. Researchers who are predominantly working abroad during the project may act as principal investigators if they are employed at the Austrian research institution applying for

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<sup>1</sup> Approval for submission by the research institution may be waived by the research institution.

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funding at the time of application and for the entire duration of the project. The extent of employment at the Austrian research institution not funded by the FWF must be at least 25%.<sup>2</sup>

It should be noted that for principal investigators, the number of ongoing/approved projects in the Principal Investigator Projects, International, Clinical Research, and Arts-Based Research programs is limited to a maximum of 3 projects. For further information on restrictions concerning the permissible number of applications and ongoing projects, please see [Restriction on the number of projects](#).

### What requirements must be met to apply?

The principal investigator's publication record over the last five years must be internationally visible and commensurate with the expected career path in their field. The following criteria apply for the assessment of an applicant's publication record and initiation of the review process:

1. **Quality assurance:** Most relevant in assessing the applicant's publication record are those publications that have been subject to a quality assurance procedure in line with international standards (peer review or an equivalent procedure; in the natural and life sciences, peer review is expected). Journals must usually be listed in Web of Science, Scopus, or the Directory of Open Access Journals (DOAJ). For journals not listed in those databases, or for monographs, edited volumes, contributions to edited volumes, or other publication types, the applicant must provide a link to the publisher's website which contains a description of the applicable quality assurance procedure. Should no such description be available on the website, it is the applicant's responsibility to provide evidence that the publication has been subject to a quality assurance procedure in accordance with the standards of the field.
2. **International visibility:** The majority of the applicant's publications must have a wider than national reach. In the natural sciences, life sciences, and social sciences, most of the publications listed must be in English.
3. **Number/scope and quality** of the publications must be commensurate with the researcher's expectable career path and the respective discipline. At least two publications must be quality-assured and internationally visible publications with a substantial and independent contribution by the applicant. At least one publication with first, last, or corresponding authorship is required, with the exception of publications in journals (or disciplines) that rank authors alphabetically. If any such publications are included in the required document *PI\_publication.pdf* (see section 2.2.4 of the [Guidelines](#)), the applicant's contribution must be specified.

If there is any uncertainty about general application requirements or about accounting for career interruptions, the FWF recommends contacting the FWF Office or the [FWF unit](#) for equal opportunities in research funding in good time before submitting the application to confirm that all requirements are met and that any career interruptions can be accounted for. In cases of doubt, the appropriate decision-making bodies of the FWF shall decide on applicants' eligibility.

### Equal opportunities, diversity, and inclusion

The [FWF Strategy for Gender Equality and Diversity of Researchers](#) applies. This means that breaks or delays in applicants' research careers that have led to publication gaps, unorthodox career paths, or

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<sup>2</sup> Proof of employment must be submitted to the FWF with the application.

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limited international research experience can be taken into account. For further details on accounting for career breaks, please refer to the [information sheet](#) on career interruptions.

### **Consideration of career breaks**

The FWF will take justified, documentable career breaks (e.g. due to pregnancy, childcare,<sup>3</sup> caregiving obligations,<sup>4</sup> military or civilian service, flight, and asylum) into consideration in assessing the principal investigator's eligibility to apply.

### **Inclusion of the disabled and chronically ill**

The FWF will also take any exceptions to and interruptions of typical career paths due to disability and/or long-term illness into consideration in determining whether the principal investigator meets the application requirements.

### **What types of funding can be requested?**

Project-specific costs are eligible for funding. These include personnel and non-personnel costs that are needed to carry out the project and that are not included in the infrastructure provided by the research institution (for more information please see section 2.3 of the [Guidelines](#)). The FWF does not finance the infrastructure or basic equipment of research institutions.

In addition, funding may be requested for project-specific work at the associated research institution(s) where associated research partner(s) work. Associated research partners are researchers working on a project-specific basis at other Austrian research institutions (associated research institutions) and who are making a significant scientific/scholarly contribution to the project. The *Associated Research Partner* form must be completed for these researchers, if applicable. Funds are disbursed from the lead research institution to the associated research institution(s).<sup>5</sup> Associated research institutions report directly to the FWF to account for funds used at their institution. For information on applying for personnel costs for the principal investigator's own salary, please see section 2.3.1.1 of the [Guidelines](#). Please note that exaggerated cost projections may be grounds for rejection, even if a proposal is otherwise excellent.

Multiple funding is not permitted (see [FWF Funding Guidelines](#)).

### **Contact**

Dr Petra Grabner, [petra.grabner@fwf.ac.at](mailto:petra.grabner@fwf.ac.at)  
Austrian Science Fund (FWF), Humanities and Social Sciences  
Georg-Coch-Platz 2, 1010 Wien, Austria

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<sup>3</sup> Childcare includes parental leave periods, if applicable.

<sup>4</sup> Immediate family members and/or persons living in the same household: Spouses, registered partners, parents, children, adopted, step, and foster children, siblings, parents-in-law, and children-in-law.

<sup>5</sup> Associated research institutions must be [registered](#) in the FWF's research institution portal. Once a proposal has been approved, the lead research institution must enter into a collaboration agreement with the associated research institution.

#### **Contact**

## Belgium, Wallonia-Brussels Federation (F.R.S.-FNRS)



### Belgium, Wallonia-Brussels Federation (F.R.S.-FNRS)

#### F.R.S.-FNRS Eligibility Requirements for applicants based in Belgium, Wallonia-Brussels Federation

##### Who can apply?

Comprehensive eligibility rules and criteria can be found in the [PINT-MULTI regulations](#).

The applicant must be affiliated to a university from the Wallonia-Brussels Federation. The applicant should either:

- be a permanent F.R.S.-FNRS researcher (Chercheur qualifié, Maître de recherches or Directeur de recherches),
- or hold a tenure track position (or an assimilated position including pending tenure track) within a university from the Wallonia-Brussels Federation.

Permanent research staff members from other research institutions listed in Annex 1 of the [PINT-MULTI regulations](#) can act as a co-promoters only.

The applicant should not have reached retirement at the starting date of the project. If the applicant reaches the age of retirement in the course of the project, he should describe in the proposal how the handover will be managed.

##### What are eligible costs for researchers?

The maximum amount of requested funding per project is 200,000 EUR for a total period of three years.

All eligibility rules and criteria can be found in the [PINT-MULTI regulations](#). Please refer to criteria applicable for calls not co-funded by the European Commission.

“Overhead” is not an eligible cost. If the project is selected for funding, these costs will be subject to a separate agreement between the institution of the beneficiary and the F.R.S.-FNRS.

##### Submission requirements

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Applicants to F.R.S.-FNRS funding must provide basic administrative data by submitting an administrative application on [e-space](#) within 5 working days after the general deadline to be eligible. Please select the “PINT-MULTI” funding instrument when creating the administrative application. Proposals invited to the second stage will be able to complete the pre-proposal form and provide information for the full proposal upon validation by the F.R.S.-FNRS.

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## Bulgaria (BNSF)



### BNSF Eligibility Requirements for applicants based in Bulgaria

- Only proposals involving **basic research** may be submitted in response to the call for proposals.

### Who can apply?

- Accredited universities as defined in Art.85 para.1, p. 7 of the Higher Education Act;
- Research organizations as defined in Art. 47, para 1 of the Higher Education Act.  
[http://iii.mon.bg/uploaded\\_files/zkn\\_visseto\\_obr\\_01.03.2016\\_EN.pdf](http://iii.mon.bg/uploaded_files/zkn_visseto_obr_01.03.2016_EN.pdf)

### Eligible costs:

Eligible costs are specified in "National requirements and eligibility conditions" of Bulgarian National Science Fund available at:

[https://www.fni.bg/sites/default/files/competition/12\\_2016/ERA/BNSF\\_International\\_Programs-2017\\_ENG.pdf](https://www.fni.bg/sites/default/files/competition/12_2016/ERA/BNSF_International_Programs-2017_ENG.pdf)

### Forms to be submitted:

Applicants have to submit an application form for national eligibility when submitting the proposals. The form, entitled „Administrative description of the project “should be filled in both Bulgarian and in English and signed.

They have to be sent it back by post or in person to BNSF Registry Office before the deadline of 1stage proposal submission.

The application forms should be submitted electronically through the national proposal submission engine SUNI: <https://enims.egov.bg>

### Please note:

Applicants under this procedure shall be directly responsible for the implementation of the activities under the project proposal and shall not act as intermediaries, but they shall carry out activities under the project proposal on their behalf and at their expense.

Applicants to this procedure must be entities:

- Carrying out fundamental research studies; and
- Whose activities are entirely of a non-profit nature; or
- Whose activities are of both for-profit and not-for-profit nature, but these activities are clearly distinguished and their organization allows tracking of revenue and expenditures connected with their implementation, including by keeping analytical accounting. In the event that an applicant is involved

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in both for-profit and not-for-profit activities, the funding, expenditures and revenues shall be taken into account separately for each type of activity and on the basis of consistently applied principles of accounting of expenditures being justifiable.

**Contact:**

Bulgarian National Science Fund

Milena Aleksandrova, [aleksandrova@mon.bg](mailto:aleksandrova@mon.bg), tel: +359 884 171 363

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## Croatia (HRZZ)

**Participating organisation:** Croatian Science Foundation (HRZZ)

**Indicative Budget:** 143.619,00 €

**National Contact Person(s):**

Jasminka Boljević

E-Mail: [jasminka@hrzz.hr](mailto:jasminka@hrzz.hr)

**Max. project duration:** proposed projects may last from 24 to 36 months

**Max. funding per project:** 100.000,00 EUR

Principal Investigators are not allowed to apply for funding in more than one proposal within this call.  
1-2 projects can be funded

### Funding criteria and regulations

Croatian applicants (Principal Investigators) are recommended to contact HRZZ prior to the submission of the proposal for the purpose of checking the national funding terms and conditions. *The Croatian applicant may have the status of a Principal Investigator (PI) and/or team member or PI and a co-PI on a maximum two HRZZ projects : as a PI of one project and a team member or co-PI on another project or as a team member and co-PI on two projects. This does not include the role of PI and team members in HRZZ projects ending on 31 October 2024.*

*Co-PIs on projects are PIs of Swiss-Croatian research projects and projects in bilateral programmes and ERA\_NET calls.*

*Applicant can participate in only one project consortium in one ERA-NET Cofund Call.*

### Institutional eligibility criteria:

Eligible applicants are public research organisations, higher education institution, scientific institutes, And other legal entities that have employees with an PhD degree and are registered to perform scientific activities.

The Applicant can submit a project proposal only in the area for which the scientific organisation in which he/she is employed and where the project will be implemented has been accredited (if it is an organization subject to the conditions for accreditation).

The document “Upute za prijavitelje na natječaje Hrvatske zaklade za znanost za 2023” presenting the modalities of participation of the Croatian applicants, eligibility of the organizations and eligible costs will be available at [www.hrzz.hr](http://www.hrzz.hr).

Following the conclusion of the consortium agreement between the consortium partners, the Croatian applicant in the project consortium will be required to sign a grant agreement with HRZZ for the portion of the budget provided by HRZZ.

### Eligibility confirmation

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### **For pre-proposal**

The HRZZ requests the Croatian applicants to send the following documentation, not later than 2 days after the submission of the pre-proposal:

1. Financial Plan for the Croatian applicant (the part to be financed by the HRZZ), extracted from the Financial Form submitted by the project consortium;
2. Pre-proposal (in PDF format, sealed on the date of Call deadline);
3. Letter of Support in Croatian, i.e. a written commitment of the Croatian applicant's organization, accepting the proposed research and committing to its administration (signed and certified by the authorized person of the Croatian applicant's organization);
4. Signed letter of commitment for the participation in the projects for all associates and consultants not employed at the applicant's organisation.

### **For full proposal**

The HRZZ requests the Croatian applicants to send the following documentation, not later than 2 days after the submission of the full proposal:

1. Financial Plan for the Croatian applicant (the part to be financed by the HRZZ), extracted from the Financial Form submitted by the project consortium;
2. Full proposal (in PDF format, sealed on the date of Call deadline);
3. Ethics approval (if applicable), PDF document.

The electronic version of the requested documentation shall be sent via e-mail to the following address: [jasminka@hrzz.hr](mailto:jasminka@hrzz.hr).

**Submission of financial reports at the national level** The funded Croatian applicants will have to submit annual Financial reports and justifying documentation (e.g. invoices, contracts, pay slips and similar) to HRZZ, together with a Declaration on VAT status and Declaration on the prevention of double financing for the year in question.

### **Eligible costs are:**

research costs

personnel costs (employment of postdoctoral researchers)

equipment purchase and equipment maintenance costs

dissemination, training and cooperation costs

costs for open access publishing

indirect costs - maximum 10% of total funds requested, only if they are directly connected with project activities and they cannot be placed into any of the categories of eligible costs.

### **Institutional thematic priorities:**

n/a

### **Proposals with the following focus cannot be funded:**

n/a

### **Additional information:**

n/a

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## Czechia (CAS)

### Who can apply?

Only scientists affiliated with the CAS of the Czech Republic are eligible to apply for financial support.

### 1. Eligible costs

Researchers may apply for funding of costs relevant, necessary and directly connected to the proposed research project, including:

#### 1.1. Personnel costs (maximum project duration 36 months):

- Max. two PhD. students per one project;
- One or more Postdoc(s);
- One or more senior researcher(s).

#### 1.2 Eligible material and other costs:

- Travel & accommodation & meeting costs (all team members, the items must be specified and justified);
- Costs for knowledge transfer (the items must be specified and justified);
- All joint publication costs (incl. editing and translation costs);
- Research small-scale equipment, consumables and services directly connected to carrying out the Project
- Overhead/administration expenses (cost of institutional overheads may be included at a rate of up to 10% of overall eligible direct costs);

**The proposed project should not be financed from any other domestic source.**

**All budget items must be justified and provided for the eligibility.**

**For more information please contact HERA, NORFACE Contact Point:**

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## Estonia (ETAG)

**Eligibility requirements for applicants based in Estonia**

**Funding organisation: Eesti Teadusagentuur / Estonian Research Council**

**Maximum funding that can be requested by Estonian partner(s) per project: 150 000 €**

[National Eligibility Criteria for grant applications in partnership calls for transnational research projects](#) apply in this call.

### **1. Project participants**

1.1. The Host Institution (the final recipient) is the institution to which the grant will be allocated. The Host Institution may be any legal entity that is registered and located in Estonia and has an Estonian bank account.

After the preproposal deadline and upon the notice from the Funding Organisation, the Host Institution must confirm to the Funding Organisation in the written form that the project can be carried out on their premises in Estonia and that they will employ the Principal Investigator during the proposed project, should the project receive funding.

If the Host Institution is a for-profit institution, the State aid and de minimis aid regulations must be taken into account.

1.2 The Principal Investigator is a researcher who acts as the Estonian team leader in the project proposal. He/she will be responsible for how the grant is used and how the Estonian part in the project is executed.

The Principal Investigator:

1.2.1 must have an updated public profile in the Estonian Research Information System (ETIS) by the submission deadline;

1.2.2 must hold a doctoral degree or an equivalent qualification. The degree must be awarded by the submission deadline of the grant application at the latest;

1.2.3 must have published at least three articles that comply with the requirements of Clause 1.1 of the ETIS classification of publications, or at least five articles that comply with the requirements of Clauses 1.1, 1.2, 2.1 or 3.1, within the last five calendar years prior to the proposal submission deadline. International patents are equalled with publications specified under Clause 1.1. A monograph (ETIS Clause 2.1) is equalled with three publications specified in Clause 1.1 if the number of authors is three or fewer. If the applicant has been on pregnancy and maternity or parental leave or performed compulsory service in the Defence Forces, or has another good reason, they can request the publication period requirement to be extended by the relevant period of time.

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If the Principal Investigator has received the PhD degree outside Estonia, its correspondence to an Estonian doctoral degree must be recognised by either the Estonian ENIC-NARIC Center or the Host Institution in accordance with the Regulation of the Government of the Republic of April 6, 2006, No. 89 "Evaluation and academic recognition of documents proving foreign education and the name of the qualification awarded in the foreign education system terms and conditions of use". The Funding Organisation may ask for a relevant Evaluation Report.

If several Estonian institutions participate in a proposal, all institutions must have a Principal Investigator who meets the national eligibility requirements.

## **2. Budget:**

2.1 Research expenses consist of direct costs (personnel costs, travel costs and other direct costs) and subcontracting costs. The research expenses must be used to carry out the project and be separately identifiable.

### 2.2 Direct costs

2.2.1 Personnel costs are monthly salaries with social security charges and all other statutory costs of the project participants, calculated according to their commitment and in proportion to their total workload at their Host Institution.

#### 2.2.2 Other direct costs are:

- travel costs that may cover expenses for transport, accommodation, daily allowances and travel insurance;
- consumables and minor equipment related to the project;
- publication and dissemination of project results;
- organising meetings, seminars or conferences (room rent, catering);
- fees for participating in scientific forums, conferences and other events related to the project;
- patent costs;
- all other costs that are identifiable as clearly required for carrying out the project (e.g. translation, copy editing, webpage hosting, etc.) and comply with the eligible costs.

2.3 Subcontracting costs should cover only additional or complementary research related tasks (e.g. analyses, conducting surveys, building a prototype, etc.) performed by third parties. Subcontracting costs should not be included in the overhead calculation. The activities and budget should be described in the proposal. Core project tasks should not be subcontracted. Subcontracting costs may not exceed 15% of the total costs.

2.4 Indirect costs (overhead) may not exceed 15% of the personnel costs and should cover the general expenses of the Host Institution. Costs for equipment and services intended for public use (e.g. a copy machine or a printer that is publicly used, phone bills, copy service, etc.) should be covered from the overhead.

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2.5 Double funding of activities is not acceptable.

2.6 If several Estonian institutions participate in one proposal, the sum of their requested budgets may not exceed the maximum contribution of the respective national Funding Organisation indicated in the call documents (150 000 euro).

### 3. State Aid

If the Host Institution is a for-profit institution, the State aid and de minimis aid regulations must be taken into account. See more at <https://etag.ee/en/cooperation/horizon-europe/eu-partnerships/era-nets/> (Estonian eligibility criteria)

### 4. Grant Agreement

If a positive funding decision is made, the Funding Organisation enters into a grant agreement with the Host Institution. Information on the transnational project must be entered into ETIS once the agreement has been signed.

The Consortium Agreement should be signed six months after the grant agreement has been signed at the latest. If one year has elapsed and the CA has not been signed, the next instalment of funding will not be paid out.

### 5. Research Involving Human Subjects or Animal Testing

If human research or animal testing are intended in the project, a positive resolution by the Human Research Ethics Committee or the Authorisation Committee for Animal Experiments must be submitted to the Funding Organisation by the start of the relevant activities.

### 6. Nagoya Protocol

By applying for funding by the Funding Organisation, the applicants commit to consider the relevance of the Nagoya protocol for their research, and to submit the Due Diligence Declaration, if applicable.

More information at <https://etag.ee/en/cooperation/horizon-europe/eu-partnerships/era-nets/> (Estonian eligibility criteria)

### Contact

**ESTONIAN RESEARCH COUNCIL**

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## France (ANR)



### France (ANR)

#### ANR Eligibility Requirements for NORFACE applicants based in France

**Notice:** Please consult the programme's webpage on the ANR website at <https://anr.fr/Norface-Well-being>, in particular the conditions for the participation of French partners (*Annexe "Modalités de participation pour les partenaires sollicitant une aide de l'ANR"*), to make sure to comply with all ANR requirements.

- **Who can apply?**

Only research partners established in the EU and that can prove that they have a primary or a secondary establishment in France may be financed by ANR (please consult ANR's "Règlement financier" available at: <https://anr.fr/fr/rf/> for more details).

- **What are the eligible costs?**

Standard ANR funding rules apply for eligible costs and funding rates. These rules are specified in ANR's "Règlement financier" mentioned above and in an explanatory note available at: <https://anr.fr/fileadmin/documents/2023/ANR-RF-Fiche-COUTS-2023.pdf>

Eligible costs (e.g.: personnel costs, costs of instruments and equipment, additional overheads and other operating expenses incurred directly as a result of the research project such as, for instance: travel costs) and funding rates vary based on the type of research and research Partner concerned.

**Please complete and upload the French financial budget table as an individual annex to the Full Proposal through the EPSS system and complete national financial details through the SIM system at the Full Proposal stage.**

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[www.chanse.org](http://www.chanse.org)  
[www.norface.net](http://www.norface.net)



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## Germany (DFG)



### Germany (DFG)

#### Who can apply?

Qualified researchers (as a rule, those holding a doctorate) from all disciplines working at German research institutions; Researchers working at institutions which serve purely commercial purposes or those who are not permitted to publish findings in a generally accessible form are not eligible to apply.

For further details see the Guidelines Research Grants Programme:  
[http://www.dfg.de/formulare/50\\_01/50\\_01\\_en.pdf](http://www.dfg.de/formulare/50_01/50_01_en.pdf)

#### What are eligible costs for German researchers?

For details and eligible costs, please consult the Guidelines Research Grants Programme.

To calculate employment costs, please use fixed DFG Personnel Rates only:  
[http://www.dfg.de/formulare/60\\_12/60\\_12\\_en.pdf](http://www.dfg.de/formulare/60_12/60_12_en.pdf)

Please note that Personnel Rates have been updated in 2024.

In addition to eligible costs, 22 per cent overhead funding for indirect project costs will also be provided if the host institution is eligible. This should neither be included in the funding request for the German team at this point nor in the budget table submitted via EPSS and will only be calculated and provided by DFG in case that the project is funded.

#### Mandatory submission of Full Proposal via DFG's elan portal:

Applicants based in Germany are required to additionally submit their full proposals via DFG's elan system (<https://elan.dfg.de/en>). The application has to be submitted to elan within one day after the calls deadline, i. e. by March 27, 23:59 h, at the latest.

The proposal document that was uploaded to EPSS must be submitted to elan as well, plus CV's of the research team (for full proposals: annex A). These documents must be identical to those uploaded via EPSS.

All German applicants need to be registered in elan. If you are using elan for the first time, please register at least one week before submission.

Please note that for German applicants only the budget submitted via elan is valid. You must make sure that the amount of funds requested for the German part in the overview budget table of the Full Proposal template submitted to EPSS is identical to the budget submitted to elan. The Full Proposal must include a justification of the German part of the budget.

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For your submission via the elan system please note:

Please select “NORFACE Wellbeing 2023” in the section “Call for Proposals” of the online submission form

Follow the path: My profile/Proposal Submission/Proposal Overview/Go to the outline proposal/start the online form for the full proposal/select the Call on 2<sup>nd</sup> page)

In the section “Proposal Data” please indicate the title of the project and the acronym.

In the section “Summary” please copy/paste the English summary into the box calling for a German one.

In the section “Applicants” please name only those individuals as applicants who request funding from DFG.

Please enter the requested budget items only for the German applicants.

In the section “Other Participating Individuals” please assign the role of “Cooperation Partner” to your international consortium partners (Project Leader and Principal Investigators only).

Cooperation partners need not be registered in the DFG elan system.

If you apply for your own Temporary Position for Principal Investigators please add the statement from your host institution a template for which you can find here: [www.dfg.de/formulare/41\\_027/](http://www.dfg.de/formulare/41_027/)

If you are employed with a fixed term contract and don't apply for your own Temporary Position please add a statement from your host institution that your employment will be assured until 2027 (no form available).

Please add the approval of a local German ethics committee if it is necessary for your research. You can find further advice here: [https://www.dfg.de/en/research\\_funding/faq/faq\\_humanities\\_social\\_science/index.html](https://www.dfg.de/en/research_funding/faq/faq_humanities_social_science/index.html)

Contact:

Dr. Stefan Koch

Telephone: +49 (228) 885-2459

mail address: [stefan.koch@dfg.de](mailto:stefan.koch@dfg.de)

Claudia Wünsche (for technical and administrative issues)

E-mail address: [claudia.wuensche@dfg.de](mailto:claudia.wuensche@dfg.de)

Telephone: +49 (228) 885-2203

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## Latvia (LZP)

### LATVIA (Latvijas Zinātnes padome)

LZP Eligibility Requirements for applicants based in Latvia

Who can apply?

Following legal persons (as defined under the Latvian law) as project partners are eligible for funding:

- R&D institutions - research institutes, universities, higher education establishments, their institutes and research centers. which are listed in the Registry of Research Institutions operated by the Ministry of Education and Science of the Republic of Latvia and have status of research and knowledge dissemination organization according to the EU Regulation 651/2014.
- Enterprises and companies which are registered in the Registry of Enterprises of the Republic of Latvia as a business enterprise and provide most of its activities in the Republic of Latvia. They must prove the possession of corresponding personnel qualified and technical means for the project's purposes.

Eligible costs

- Direct costs:
  - Personnel costs, incl. social tax for PI/PL and research team members,
  - Consumables,
  - Subcontracts and external services - up to 25% from direct costs, needs detailed justification. Includes all publishing and patenting costs, knowledge engineering and dissemination services,
  - Equipment (only depreciation costs attributable directly to the project),
  - Travel (according to the travel plan),
  - Other costs,
- Indirect costs (up to 25% of the direct costs exempting subcontracting and external services).

Educational activities are not supported.

Funding

Maximum of 100 000 euros per project year (at least 12 months long) can be requested by each project partner (which makes 300 000 euros as maximum grant amount for a partner for a full 3-years project). At maximum two Principal Investigators from Latvia are allowed per project (respecting the call eligibility rules). Project duration can be up to 36 months.

Funding and support for project is provided according to Provisions No 259, 26/05/2015 of the Cabinet of Ministers <https://likumi.lv/ta/id/274671-atbalsta-pieskirsanas-kartiba-dalibai-18/41>

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[starptautiskassadarbibas-programmas-petniecibas-un-tehnologiju-joma](#) and they should be respected without any exceptions.

National co-financing rate for project shall be determined in accordance with the Commission's Regulation (EC) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the common market in application of Articles 87 and 88 of the Treaty (General block exemption Regulation).

The grant will be awarded only after the following steps are accomplished:

- the submitted project proposal with an eligible Latvian Principal Investigator is in accordance with the criteria indicated in the present document,
- the respective project proposal is selected for the award by the CHANSE Call Steering Board after the transnational evaluation procedure,
- after receiving a notification from the CHANSE secretariat on support for the implementation of the project, the Latvian project participant has applied for the allocation of funding for project implementation to LZP,
- the project Consortium Agreement is signed by project consortium and presented to LZP.

Contact:

Dr. Maija Bundule  
Latvian Council of Science  
Smilšu Str. 8, LV-1050, Riga, Latvia  
E-mail address: [Maija.Bundule@lzp.gov.lv](mailto:Maija.Bundule@lzp.gov.lv)  
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## Lithuania (LMT)



### Lithuania (RCL)

#### RCL Eligibility Requirements for applicants based in Lithuania

#### Who can apply?

Lithuanian research and higher education institution which is included in the Register of Education and Research institutions and creates conditions for the project implementers for the implementation of the project, managing the state budget funds allocated to the project following the procedures stated in the legal acts, as well as representing the project partners (if applicable).

A person may submit only one proposal for the same call as Main applicant or other primary project implementer.

#### Eligible costs for Lithuanian researchers

Only costs generated during the lifetime of the project, related to project are eligible: personnel, travel, consumables, subcontracts, equipment, dissemination of results, other, overheads (up to 20 % from direct costs).

The work scope of each primary project implementer (Main applicant as well) within the project must be at least 20 hours multiplied by the duration of the project in months.

Available budget from Lithuania is up to € 400 000. Within a single project proposal, the maximum Lithuanian contribution can be up to € 150-200K (up to € 150K for consortium partner or up to € 200K for coordinator).

#### Links to further information or documents:

This is not a comprehensive list of requirements for the Lithuanian participants. All national rules are presented in the Lithuanian language in the call text and Rules for Financing ([Lietuvos mokslo tarybos mokslo ir sklaidos projekty konkursinio finansavimo bendrosios taisyklės](#))

#### **CONTACT:**

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Research Council of Lithuania  
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[www.lmt.lt](http://www.lmt.lt)

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## Luxembourg (FNR)



### FNR Eligibility Requirements for CHANSE applicants based in Luxembourg

#### Who can apply?

Funds provided by FNR in the framework of governance project funding are aimed at beneficiary organisations as specified in article 3.2 of the law creating the FNR. The following Luxembourg based institutions are eligible for financial support from the FNR, i.e.

- i) public institutions performing research in Luxembourg;
- ii) non-profit associations, societal impact companies (SIS), and foundations performing research in Luxembourg that have obtained a special authorization from the Luxembourg Ministry for Higher Education and Research.

Please check the FNR website for more details: <https://www.fnr.lu/fnr-beneficiaries/>

To be eligible as PI, researchers must comply with the FNR Requirements for principal investigators and supervisors (download available here <http://bit.ly/PlandSupervision>). The PI must be employed at an eligible beneficiary organisation at the time of the start of the project and for the full duration of the research project. The PI must be an experienced researcher who holds a doctoral degree and up to two project proposals may be submitted per PI.

In addition to the proposal submission to CHANSE, the FNR requires a submission of an FNR INTER application. The INTER proposal must be submitted by the coordinating institutions' administrations (not by the PI) to the online submission system ([FNR Grant Management System](#)) within 7 days after the CHANSE call deadline. Please select the "INTER" – "CHANSE" funding instrument when creating the administrative application. The [FNR INTER guidelines](#) provide details about the basic administrative data and the documents to be provided.

The FNR supports the chance call 2023: Enhancing well-being for the future.

#### Eligible costs for Luxembourg-based researchers:

The maximum amount of requested funding per project is 350.000 EUR. Projects must run for a minimum duration of two years. If the project involves the recruitment of a PhD student, the PhD candidate could be supported for up to four years (see [FNR INTER guidelines](#)).

Applicants can apply for funding for all costs relevant, necessary and directly connected to the proposed research project. The details on the eligibility for the various budget categories are available within the FNR [Financial Regulations](#) .

#### Please note:

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General rules and regulations of FNR apply: <https://www.fnr.lu/fnr-beneficiaries/how-we-fund-research/>

The FNR attaches great importance to the impact of research outputs on science, industry, policy making and society in general. To maximise the possibilities for impact of research outputs, results from FNR-(co)funded research are expected to be disseminated via high-quality, peer-reviewed publications that are made freely available ([FNR Policy on Open Access](#)).

Researchers and research institutions are expected to ensure appropriate stewardship and curation of research data generated within FNR funded projects, in accordance with the [FNR Policy on Research Data Management](#).

As a signatory of the DORA declaration, the FNR encourages applicants to list a range of research outputs (including datasets and software, training of researchers, intellectual property). Applicants should not use journal-based metrics, such as Journal Impact Factors, as a surrogate measure of the quality of individual research articles, but rather focus on the scientific content.

Financial support from FNR must be acknowledged in all publications and other forms of media communication, including media appearances, press releases and conferences, in compliance with the [FNR Communication Guidelines](#).

#### **Contact**

FNR Luxembourg

Asaël Rouby, Programme Manager, [asael.rouby@fnr.lu](mailto:asael.rouby@fnr.lu)

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## Poland (NCN)

### NCN Eligibility Requirements for applicants based in Poland

Only proposals involving basic research (experimental or theoretical endeavours undertaken to gain new knowledge of the foundations of phenomena and observable facts, without any direct commercial use) may be submitted in response to the call for proposals.

Who can apply?

The Principal Investigator in the Polish research team must be at least a PhD holder when submitting a proposal. The Principal Investigator must be a person employed at the host institution for the project for the entire project duration period pursuant to at least a part-time employment contract. The Principal Investigator must reside in Poland for at least 50% of the project duration period.

Eligible costs:

We strongly encourage all applicants to read information on eligible costs included in the Annex to NCN Council's Resolution on awarding funding for research tasks funded or co-funded under international calls launched by the National Science Centre and carried out as multilateral collaboration UNISONSO: [version in PL](#), [version in EN](#).

Applicants can apply for funding for all costs relevant, necessary and directly connected to the proposed research project including:

1. Personnel costs (salaries):
  - full time remuneration: funds for full-time employment of the principal investigator or post-doc(s);
  - additional remuneration for members of the research team;
  - salaries and scholarships for students and PhD students;

Polish applicants are encouraged to involve researchers from Ukraine in submitted projects. Their salaries can be covered from the project budget based on the NCN regulations.

2. Purchase or manufacturing of research equipment, devices and software (the cost of an individual item of equipment must not exceed PLN 500 000);
3. Other costs such as:
  - ✓ Purchase of material and small equipment;
  - ✓ Outsourcing (costs of services rendered by third parties)
  - ✓ Business trips (travel and subsistence costs)
  - ✓ Visits and consultations
  - ✓ Compensation for collective investigators
  - ✓ Other costs crucial to the research project which comply with the Annex to NCN Council's Resolution on awarding funding for research tasks funded or co-funded under

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international calls launched by the National Science Centre and carried out as multilateral collaboration UNISONO: [version in PL](#), [version in EN](#).

EURO exchange rate: 1 EUR = 4,6976 PLN

Please note:

- Applicants are obliged to adhere to the rules included in the Annex to NCN Council's Resolution on awarding funding for research tasks funded or co-funded under international calls launched by the National Science Centre and carried out as multilateral collaboration: UNISONO: [version in PL](#), [version in EN](#).
- The rules for awarding NCN scholarships are laid down in the [Regulations on awarding scholarships](#).
- Up to 7 days from the Full Proposal submission deadline Polish applicants must submit their national applications in the OSF submission system. The application will include a budget that should be calculated according to the Annex to NCN Council's Resolution on awarding funding for research tasks funded or co-funded under international calls launched by the National Science Centre and carried out as multilateral collaboration (UNISONO: : [version in PL](#), [version in EN](#)).
- If one international project includes partners from two or more different Polish institutions, these institutions apply as a group of entities. Each entity within the group has a separate budget, but the limit on the remuneration applies to the group as a whole (please see: UNISONO: [version in PL](#), [version in EN](#)). Please note that groups of entities have higher limits on the remuneration.
- Indirect costs must not exceed a maximum of 20% of the total eligible costs and may not be increased during the course of a research project.
- Additionally, indirect costs of up to 2% of direct costs may be spent on Open Access to publications and research data. Administrative personnel costs and costs of organisation of conferences have to be covered from overheads.
- [Open Access Policy at the NCN](#)
- [Data Management Plan requirements](#)
- [Personal Data Processing at the NCN](#)

Contact

NARODOWE CENTRUM NAUKI  
Katarzyna Wincenciak, [wellbeing@ncn.gov.pl](mailto:wellbeing@ncn.gov.pl)

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## Romania (UEFISCDI)

### UEFISCDI Eligibility Requirements for applicants based in Romania

#### Who can apply?

- Eligible entities for funding are universities, public institutions, R&D national institutions, joint-stock companies, SME's and Large companies, NGOs (associations, foundations, etc.), others.
- Funding rates vary in accordance with state aid legislation. For more information: <https://www.uefiscdi.ro/pachet-de-informatii-suprogramul-3-2-orizont-2020>.

#### Eligible costs:

1. Staff costs;

2. Logistics expenses

- Capital expenditure;
- Expenditure on stocks - supplies and inventory items;
- Expenditure on services performed by third parties cannot exceed 25 % of the funding from the public budget. The subcontracted parts should not be core/substantial parts of the project work;

3. Travel expenses;

4. Overhead (indirect costs) is calculated as a percentage of direct costs: staff costs, logistics costs (excluding capital costs and cost for subcontracting) and travel expenses. Indirect costs will not exceed 20 % of direct costs

#### Please note:

Max./Min. funding awarded:

- 250.000 euro in case a Romanian institution is the Project Leader (together with other Romanian partner(s) – if it is the case);
- 200.000 for one/all Romanian partner(s) participating in a proposal.

#### Contact

##### UEFISCDI

Nicoleta Dumitrache, [nicoleta.dumitrache@uefiscdi.ro](mailto:nicoleta.dumitrache@uefiscdi.ro); tel.: +40 21.302.38.86

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## Slovenia (ARIS)

### ARIS Eligibility Requirements for applicants based in Slovenia

Only proposals involving strategic (basic) research may be submitted in response to the call for proposals.

#### Who can apply?

The Principal Investigator (i. e. project leader of the Slovenian team) shall be a researcher holding a PhD degree who:

- meets the ARIS requirements for a project leader of a research project or research programme;
- is registered at the ARIS register of researchers;
- is employed at a Slovenian research organization (applicant) or will be employed on the day of the start of the project.

All participating researchers have to be registered at the ARIS register of researchers and must have available research hours according to the applicable ARIS rules.

Eligible beneficiary institutions (higher education institutions and research institutes) need to be registered at the ARIS register or research organizations and shall not be business sector entities. Business sector entities may apply; however, they need to ensure their own funding for participation. Eligible beneficiary institutions may participate in the consortium as Main Applicant or Co-Applicant.

#### Eligible costs:

Eligible costs for Slovenian partners are:

- personnel costs (including social security, health, pension and other contributions according to national legislation);
- material costs (travel and meeting costs, consumables, dissemination and knowledge exchange costs, other costs);
- depreciation costs.

Slovenian teams will be financed as price category A, B, C or D projects. Total sum of research hours is calculated by dividing total grant sum by the value of research full time equivalent for the chosen price category of the project (A, B, C or D) in accordance with the [national regulation concerning the funding of research activities from the budget of the Republic of Slovenia](#).

Overhead is calculated up to 25 % of all eligible costs calculated at the level of the chosen project category (without subcontracting costs) being a consistent part of the total grant sum. The calculation

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of overhead thus lowers individual category of eligible costs in a proportional manner. Overhead costs are used for covering the running costs of the research organisation related to the implementation of the project.

More:

- <http://www.arrs.si/sl/akti/>
- <http://www.arrs.si/sl/medn/>

This summary is purely informative, all applicants should contact the national contact points.

Contact

SLOVENIAN RESEARCH and INNOVATION AGENCY (ARIS)

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## Spain (AEI)

### Spain - Agencia Estatal de Investigación (AEI)

#### AEI Eligibility Requirements for applicants based in Spain

##### Funding programme

The framework for this funding action is the *Plan Estatal de Investigación Científica y Técnica y de Innovación 2021-2023*. On a national level, the Call will be managed by the [Subdivisión de Programas Científico-Técnicos Transversales, Fortalecimiento y Excelencia](#) of the AEI.

The instrument for funding the Spanish groups is the Spanish call on RDI projects “Proyectos de Colaboración Internacional (PCI)”. Applicants are encouraged to consult the [PCI 2023-1](#) call, since the requirements will be similar.

##### Eligible topics

- No restrictions. Only research and innovation activities will be eligible. Mere diffusion, communication or similar activities will not be eligible.

##### The eligible entities for the AEI funding are (check [General requirements](#)):

Non-profit research organisations (such as universities, public research institutions, technological centres and other private non-profit institutions performing RDI activities in Spain), as per PCI call [document](#) (or equivalent).

##### Mandatory

- The **Spanish Principal Investigators** (PIs) must be eligible as per PCI call (or equivalent), must hold a PhD and have experience as investigators in projects funded by the *Plan Nacional I+D+i 2008-2011*, the *Plan Estatal I+D+i 2013-2016*, the *Plan Estatal I+D+i 2017-2020*, ERC Grants, European Framework Programmes or other relevant national or international programmes. Spanish PIs must have a contractual relation with the beneficiary covering the expected total length of the project.

##### Incompatibilities (these must be taken into account when participating in different ERA-NETs or other international initiatives):

- Principal Investigators will not be eligible for funding if they apply in more than one proposal of this transnational Joint Call, in more than one proposal in the same PCI call (or equivalent) or in PCI calls (or equivalent) of consecutive years.
- If the same PI submits two or more proposals to the present call, all but one will be declared ineligible, without the possibility of changing the PI.
- A PI that has been granted a PCI the previous year will be declared ineligible, without the possibility of changing the PI.
- Principal Investigators must remain unchanged between the proposal of this transnational Joint Call and the national PCI call.

Please consult the specific [document](#) on eligibility for PCI calls.

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### **Funding rates:**

The AEI will avoid double funding and will not grant projects or parts of projects already funded through other national or EU calls.

The following funding limits (including direct + 25% of indirect costs) are considered eligibility criteria. Proposals not respecting these limits could be declared ineligible.

**IMPORTANT: a maximum of two Spanish Partners requesting funding to the AEI in the same Proposal are allowed.**

The following funding limits (including direct + 25 % of indirect costs) are considered eligibility criteria. Proposals not respecting these limits could be declared ineligible. Please, indicate separately direct and indirect cost and keep amounts multiple of 1000. In any case, the AEI will round the numbers to a multiple of 1000.

Maximum amount per Proposal NOT coordinated by a Spanish Project Leader (PL) funded by AEI:

- If there is only one Spanish partner in the proposal, the maximum funding is € 135.000.
- If there are two Spanish partners, the maximum funding amount per proposal is € 185.000.

If the Consortium is coordinated by a Spanish Project Leader (PL) funded by AEI, the maximum funding amounts per proposal are the following:

- If there is only one Spanish partner in the proposal, acting as Project Leader: € 210.000.
- If there is one Spanish partner in addition to the Spanish Project Leader: € 250.000.
- Additional € 40.000 can be granted for the entire proposal if the work plan includes substantial original data collection tasks to be carried out by the Spanish Project Investigators justifying the budget. Analysis based only on pre-existing secondary data are excluded from this additional grant.

Centers formed by different Spanish legal entities will be considered as a unique entity, and thus the maximum funding should not exceed the limits per proposal established above (for example, mixed centers).

The final funding will take into account the transnational evaluation of the collaborative proposal, the scientific quality of the Spanish group, the added value of the international collaboration and the financial resources available.

### **Eligible costs:**

- Only personnel costs for exclusive dedication to the project are eligible. The costs of permanent staff linked to the beneficiary entity or members of the research team will not be considered eligible costs.
- Direct costs such as current costs, small scientific equipment, disposable materials, travelling expenses, coordination costs, and other costs that can be justified as necessary to carry out the proposed activities. VAT could be non-eligible, depending on the application of RRF funds.
- Indirect costs (overheads) are eligible costs (25% of total direct costs, including outsourcing).
- Subcontracting should not exceed 25% of total final budget (excluding overheads).

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## Additional information

### Data Protection:

By submitting a grant application to the AEI, the applicants consent to communication of the data contained in the application to other public administrations, with the aim of further processing of the data for historical, statistical or scientific purposes, within the framework of the Organic Law 3/2018, of December 5, on Personal Data Protection and Guarantee of Digital Rights.

### Further comments:

In addition to the national regulations, specific rules for the consortia may be applicable within the transnational call; please read carefully the Joint Call text and all the related instructions.

Spain is represented in this call by two funding organizations la Caixa Foundation and the AEI. In the event of exhaustion of funds by one funding organization, la Caixa Foundation and the AEI reserve the right to transfer the affected project to the funding organization with remaining funds, provided that the beneficiary and the costs are eligible.

### Important and mandatory acknowledgement:

Any publication or dissemination activity resulting from the granted projects must acknowledge funding by the Agencia Estatal de Investigación: **“Project (reference nº XX) funded by MCIN/AEI/”10.13039/501100011033 and the European Union “NextGenerationEU”/PRTR.**

### Contact:

AGENCIA ESTATAL DE INVESTIGACIÓN

#### Representative:

Name: Juan Climent Blasco

E-mail: [juan.climent@aei.gob.es](mailto:juan.climent@aei.gob.es)

#### Administrative and technical issues:

Name: Jessica Illera Clavijo

E-mail: [norface@aei.gob.es](mailto:norface@aei.gob.es)

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## Spain ("la Caixa" Foundation)

Spain – the Social Observatory of "la Caixa" Foundation

"la Caixa" Foundation Eligibility Requirements for applicants based in Spain:

### Commitment and contact

- **Provisional funding commitment:** € 250.000.
- **Funding organisation contact:**  
Maria Gutiérrez Domènech  
[mgutierrez@fundaciolacaixa.org](mailto:mgutierrez@fundaciolacaixa.org)  
+34 620337118
- **Link to the "la Caixa" Foundation Social Observatory:**  
<https://elobservatoriosocial.fundacionlacaixa.org/en/inicio>

### Eligibility

- **Eligible partners and/or institutions:** a non-profit research-performing organization (a public or private university or research centre, among others).
- **Eligible topics:** proposals should follow the rules for participation of this call.  
The following restrictions apply (not eligible):
  - Social research projects without an empirical approach based on real data.
  - Literature reviews.
  - Purely theoretical approaches.
  - Social intervention projects (unless the intervention(s) itself constitutes the research object of a quantitative analysis).
  - Design of courses and materials and any other proposals that differ from drawing up a research question(s) and testing hypothesis.
  - Proposals that imply the continuation of an ongoing project, or subsequent phases of projects whose results have already been totally or partially disseminated.
  - Proposals dealing with clinical research or therapeutic interventions.
  - Proposals NOT lead or coordinated by a Spanish institution.
- **Funding organisation specific rules:** these grants are incompatible with other funding from "la Caixa" Foundation (grants or fellowships). In order to avoid double funding, if the project simultaneously undergoes another selection process and it is awarded in both, it is the responsibility of the project leader to decide on only one of the grants.

**Project Leaders (PLs) - Mandatory**

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#### Contact

wellbeing@ncn.gov.pl  
[www.chanse.org](http://www.chanse.org)  
[www.norface.net](http://www.norface.net)



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**Very important: "la Caixa" Foundation will only fund projects led (coordinated) by a Spanish entity.**

**Only PLs** (leaders of the whole transnational project) and Project Investigators (PIs) participating in the same proposal led by a PL located in an Spanish institution will be eligible for funding by "la Caixa" Foundation.

PL and PIs can be of any nationality who conduct their research activity at a public or (non-profit) private university or research centre legally based in Spain. They must hold a PhD awarded more than 2 years before the call deadline and must demonstrate research independence and evidence of prior achievements such as experience as investigators in relevant national or international programmes. PLs and PIs must have a contractual relation with the beneficiary organisation covering the expected total length of the project.

### **Budget**

- **Maximum budget to be requested per proposal independently of the number of partners: € 250.000** (total amount for three years).
- **Use of the grant:** the grant can be used in a flexible way, as long as it is fully allocated to cover costs directly derived from the project, including coordination costs.

**Eligible direct costs:** costs which are identifiable as specific costs directly linked to the development of the project and which can therefore be attributed to it directly. The grant allows for coverage of the employment costs of the PL, researchers and other staff, travel expenses, goods and services, subcontracting (services that could be performed by the beneficiary organisation but are outsourced to another institution) and equipment. Within these eligible direct costs, a maximum of 10% of the grant can be used as additional remuneration for the PL. All staff costs should be clearly described, including the number of weekly hours and the hourly rate of the person hired.

**Eligible indirect costs:** up to 10% of the total direct costs requested can be assigned to overheads.

### **Mandatory acknowledgement:**

Any publication or dissemination activity resulting from the granted projects must acknowledge funding by the Social Observatory of "la Caixa" Foundation. Hence:

Scientific articles and any other scientific communication published in connection with the Project must include the following text: *"The project leading to these results has received funding from "la Caixa" Foundation under the project code <CODE ASIGNED TO AWARDED PROJECTS>".*

**La Caixa Foundation and the Agencia Estatal de Investigacionn (AEI) reserve the right to exchange projects in case of exhaustion of funds of one of them and provided the PL comply with the eligibility rules of both funders.**

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## Sweden (FORTE, VR)



Swedish Research Council

### Sweden: SRC & Forte

#### National Eligibility Requirements for NORFACE applicants based in Sweden

This call is supported by the Swedish Research Council (SRC/Vetenskapsrådet) in collaboration with the The Swedish Research Council for Health, Working Life and Welfare (Forte). The official national call announcement for Sweden is published on Fortes' website.

All Swedish applicants participating in the call shall also submit a parallel application using the application system Prisma. The project leader of the Swedish part of the consortium is the main applicant for the parallel application, which includes a budget for only the Swedish part of the project. **Please, note that even though the budget for the consortium is reported in euro, all budget posts of the Swedish part of the project in Prisma must be given in SEK. The maximum grant amount for the Swedish part of the project shall not exceed 2 000 000 SEK/year. The total sum of the budget should be equal to the one in the outline proposal in Prisma. You can still make corrections/rearrangements within the existing budget, but the total sum cannot be increased.**

The application form in Prisma and instructions can be reached from the call text at Forte's [website](#), once the call opens. **Parallel application is a mandatory eligibility criterion. Failure to submit the parallel application in Prisma before the deadline will result in the Swedish applicant being declared ineligible.** Prisma opens for submitting the parallel application on 28<sup>th</sup> of March 2024 at 10:00 CET. **The full proposals must be submitted in Prisma on 9<sup>th</sup> of April 2024 at 14.00 CET.**

#### Who can apply?

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Researchers holding a Ph.D. affiliated with an organisation (a Swedish HEI or another Swedish organisation) that fulfils the criteria for administrating organisations for [SRC](#) and [Forte](#) grants.

You may concurrently apply for other grants at Forte, and you may apply for this grant even if you hold an ongoing grant at Forte. Information about which SRC grants you may hold or apply for simultaneously you can find on the page "[Several grants simultaneously](#)" (the NORFACE grant falls under the category "Project grant with focus"). The applicant may not have an ongoing project grant from NORFACE at the start of the grant period. The applicant may also not have any other project grant concerning the same project concept or research idea.

If you have been the project leader for concluded grants from Forte and SRC, final financial and scientific reports must have been submitted within the permitted time frame for you to apply for a new grant.

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wellbeing@ncn.gov.pl  
www.chanse.org  
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Please contact your administrating organisation if you are unsure whether all your final reports to VR have been submitted. For Forte grants you may also contact Forte's Research and Systems Administrator Susanne Gabrielsson ([susanne.gabrielsson@forte.se](mailto:susanne.gabrielsson@forte.se)).

### What are eligible costs for researchers?

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The grant may be used to fund all types of project related costs, running costs, premises and depreciation costs. Grants may not be used for scholarships. If a doctoral student participates their doctoral research must be well and clearly integrated in the consortium. Project funds may not be paid out as salary during teaching, curricular activities or other departmental duties. Grants must not be used for scholarships.

- Eligible personnel costs:
  - One or more senior researcher(s), PhDs
  - One or more Post-doc(s)
  - One or more Ph.D. student(s) (for restrictions on Ph.D. student participation - see above)
- Eligible material costs are e.g:
  - Travel & accommodation & meeting costs
  - Costs for knowledge transfer
  - All joint publication costs (incl. editing and translation costs)
- Indirect costs:
  - The research institution hosting the researcher should calculate the indirect costs based on their own models.

For more detailed information on how to calculate and fill in the financial budget table for the Swedish part of the project (in SEK), please, see instructions on Fortes website when the call is opened.

### Funding commitment

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The total funding available to consortia with Swedish applicants is up to 15 000 000 SEK, including indirect costs.

The Swedish applicants in one project consortium collectively can apply for a maximum of 2 000 000 SEK per year. The maximum amount applies regardless of how many Swedish researchers participate in the consortium.

The grant period starts in late 2024/early 2025 and lasts a maximum of 36 months. For exact date consult call information on Fortes website, when the call is opened. Please note that the availability period, that is to say the time during which you have the right to use your grant, is normally 12 months longer than the grant period.

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## Additional Information

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We require that the scientific publications on the results of Forte and SRC-funded research projects are open access, and that the research data produced by the projects are made widely available. **Please note that costs associated with Open Access publishing are ineligible and are not funded.**

For more information about the terms and conditions that you must comply with, please, see:

- Forte´s [Guidelines for Publication with Open Access - Forte \(English\)](#)
- Forte's [General terms and conditions for grants - Forte \(English\)](#)
- Swedish Research Council's [Requirements and terms and conditions](#)

## National contact points

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- **Aiga Giangiacomo**, Research Officer, Forte  
telephone: 08-562 05180, e-mail: [aiga.giangiacomo@forte.se](mailto:aiga.giangiacomo@forte.se)
- **Justiina Dahl**, Senior Research Officer, SRC (Vetenskapsrådet)  
telephone: +46 72 585 6603, e-mail: [Justiina.Dahl@vr.se](mailto:Justiina.Dahl@vr.se)

### Contact





## Switzerland (SNSF)



### Eligibility Requirements for applicants based in Switzerland

#### *Who can apply?*

Applicants need to meet the personal and formal requirements for submissions of proposals set out in the following SNSF regulations:

- [Funding Regulations](#) (particularly articles 10 and 13)
- [General Implementation Regulations for the Funding Regulations](#)
- [Regulations on Project Funding](#) (particularly articles 4 and 5)

Generally, applicants who are eligible in the project funding scheme are also eligible in the current HERA call (for a short description see also our [website](#)). Please note that a HERA grant will count towards the three grants possible in the project funding scheme (cf. article 13 in the Regulations on Project Funding). However, the research projects must be thematically distinct and pursue different goals (cf. article 17 in the Funding Regulations).

#### *What else do you need to consider?*

- **Disciplines:** The proposed research has to fall within the disciplines covered by the unit Social Sciences and Humanities (cf. [research domains and disciplines](#)).
- **Submission at the national level:** Applicants must provide basic administrative data by submitting an administrative application in [mySNF](#) for the same deadline as the consortium application is submitted. The Administrative Office will create a respective application in mySNF for applicants invited to the full proposal stage and notify them accordingly. Please note that the budget on the Swiss part of the project must be given in CHF in mySNF.
- **Eligibility:** If you are unsure whether you meet the personal and formal requirements for applicants or whether your research falls within an eligible discipline, please contact the administrative offices of the SNSF (see below).
- **Budget:** In the current call, article 2 of the Regulations on Project Funding does *not* apply (i.e., average amount requested per annum). The SNSF earmarked a budget to finance approximately 3 projects with applicants from Switzerland. To provide for a greater degree of flexibility, there is no maximum contribution set per project for the Swiss part. Nevertheless, budgets of a collaborative research projects must be balanced, and Swiss based applicants should aim at a budget no higher than around €350,000-400,000 per project. Furthermore, budgets can only deviate marginally between the pre-proposal stage and the full proposal stage.

#### *What types of funding are eligible for Swiss based researchers?*

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According to the General Implementation Regulations ([cf. section 2](#)) and the Regulations on Project Funding ([cf. article 8](#)), the following costs may be covered:

- ✓ Personnel costs (salaries of scientific and technical staff in research projects). Project Leaders (PL) or Principal Investigators (PI) cannot apply for their own salary.
- ✓ Material costs that are directly related to the research work, namely material of enduring value, field expenses, travel costs, costs incurred by project partners and subcontractors, computing time and data.
- ✓ Direct costs incurred using research infrastructure linked to the research work.
- ✓ Costs for the organisation of conferences and workshops in connection with the funded research.
- ✓ Costs for national and international cooperation and networking activities carried out in connection with the funded research.
- ✓ Costs for open research data.
- ✗ Overhead: The overhead contributions are calculated on the basis of the research funding acquired by eligible institutions under eligible funding schemes. The contributions are paid each year as a flat rate to the institutions as a whole and are therefore *not* part of the eligible costs ([cf. Overhead Regulations](#)).

If one international project includes more than one Swiss based applicant, the applicants must apply as a consortium and submit a joint budget. Please note that the specified limit on the budget applies to the Swiss consortium as a whole.

The above-mentioned SNSF Funding Regulations, the General Implementation Regulations for the Funding Regulations and the Regulations on Project Funding are applicable where not stated otherwise.

### National Contact Points

Marie Guyaz del Aguila  
Swiss National Science Foundation  
Section projects, unit Social Sciences and Humanities  
Wildhainweg 3, Postfach 8232  
CH-3001 BERN, SWITZERLAND  
E-mail address: [norfacenet@snf.ch](mailto:norfacenet@snf.ch)

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#### Contact

wellbeing@ncn.gov.pl  
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## United Kingdom (UKRI-ESRC)

**Country:** United Kingdom

**Organisation:** Economic and Social Research Council (ESRC)

No submission to ESRC's Je-S/ TFS is required at outline or full proposal stage. Only proposals which are successful will be required to submit via ESRC's systems once outcomes are issued.

Standard ESRC research funding terms and conditions apply as set out in the [ESRC Research Funding Guide](#).

### Who can apply?

You can apply for funding if you are an established member of an approved research organisation, or you have an agreement with a recognised research organisation to work there and have access to appropriate research facilities for the duration of the grant. UK funding is available for individuals based at approved universities and independent research organisations in the UK. Please see the [ESRC Research Funding Guide](#) for further details.

One lead applicant for the UK should be identified, who will be the UK Principal Investigator (PI).

### Remit for UK Component

The UK component of proposals must fall within ESRC's remit. Please see the following link for a full list of areas we fund: <https://www.ukri.org/councils/esrc/remit-portfolio-and-priorities/> The UK component of proposals will be deemed ineligible if it does not satisfy ESRC's remit requirements.

### International Co-Investigators (from non-Well-being Call participating countries)

Co-investigators based in overseas research organisations (outside of the countries participating in the well-being call) can be included through our international co-investigators policy. Combined costs for international co-Investigators and UK business, third sector and government co-investigators must not exceed 30% of the total UK national costs on the proposal. Costs requested under the International Co-Investigators Policy should be clearly identified as such and differentiated from other costs.

See the following link for full details: <https://www.ukri.org/councils/esrc/guidance-for-applicants/working-with-other-organisations/inclusion-of-international-co-investigators-on-proposals/>

### UK Business, Third Sector and Government Co-Investigators

UK Co-investigators from business, third sector or government can be included in research proposals. Combined costs for international co-Investigators and UK business, third sector and government co-investigators must not exceed 30% of the total UK national costs on this proposal. Costs requested under this heading should be clearly identified as such and differentiated from other costs.

Further detail can be found at: <https://esrc.ukri.org/files/funding/guidance-for-applicants/inclusion-of-uk-business-third-sector-or-government-body-co-investigators-on-esrc-proposals/>

### Project Partners

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*In the well-being call these are referred to as “Associate Partners”.*

ESRC defines Project Partners as a third-party organisation, or third party person not employed on the proposal, who provides specific contributions either in cash or in kind to a project. A letter of support is required for each Project Partner. Project Partners provide contributions to the delivery of a project and therefore should not normally seek to claim funds from that project. See the [ESRC Research Funding Guide](#) for further details.

### **Eligible costs for UK researchers**

In accordance with ESRC’s standard funding model, ESRC will fund 80% of the Full Economic Cost (fEC) of eligible costs for the UK team participating in successful proposals to this call (apart from those items which are eligible to be funded at the exceptional rate of 100%). The UK host Research Organisation (i.e. the RO of the UK-based Principal Investigator) will cover the remaining budget that is not covered by UKRI’s contribution to fEC. The UK budget requested in your proposal should therefore represent the exact funds being requested from UKRI in GBP and should be entered as the 80% FEC figure, converted from GBP to Euros.

**All UK budget figures submitted to this call must be presented in Euros.** If successful, the UK component of the proposal will then be brought onto ESRC systems and awarded by ESRC in GBP.

**You must use the following exchange rate for this call 1.00 GBP = 1.1390 EUR.**

The UK maximum amount per proposal that will be awarded by ESRC is £380,000 at 80% fEC. This is £475,000 at 100% fEC. Using the above defined exchange rate, **the UK maximum amount per proposal that may be submitted to this call is €432,820 at 80% fEC (this is €541,025 at 100% fEC).** Individual items of equipment that cost more than £10,000 fEC (or equivalent in Euros) cannot be included.

No grant associated doctoral studentships linked to a UK team will be funded under this call. If eligible graduate students are employed as Research Assistants, please make their role in the project clear within your Justification of Resources.

Once funding recommendations have been made, ESRC will not negotiate with UK applicants to modify the amount of funding but will remove any ineligible costs in line with standard ESRC policies and procedures.

Applicants should consult the [ESRC Research Funding Guide](#) for further information about eligible costs.

### **Finance Form Completion Guidance – UK Tab**

Financial details for all UK applicants should be entered in one UK tab.

All figures should be converted to Euro from GBP using the exchange rate we have provided above. In line with ESRC funding requirements, the UK element of projects must be costed based on the full economic costs (fEC) of the research, and 80% of these costs can be claimed, unless eligible at the exceptional rate of 100%. The form has space for both 100% fEC and 80% fEC costs to be recorded. In order to cost the proposal accurately it is advised that applicants calculate their budget using the directly allocated, directly incurred and indirect headings as a starting point.

- **Personnel costs (staff costs):** Should be the total for Directly Incurred (DI) posts and Directly Allocated (DA) posts (funded at 80% fEC), they should also include costs related to staffing

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under 'Other Directly Allocated' costs. International Co-Investigator salary costs, as well as those of any Research Assistants, that are usually under Exceptions should be included under 'Other Directly Incurred' costs at 100% fEC.

- **Consumables:** Must be project specific to be eligible for ESRC funding.
- **Equipment:** See the relevant section of the [ESRC Research Funding Guide](#).
- **Travel:** Usually costed at 80% fEC under Directly Incurred Travel and Subsistence costs. Should be listed as per the relevant section of the [ESRC Research Funding Guide](#).
- **Subcontracting:** Consultants, commissions and subcontracted social survey cost could be included. Please see the relevant section of the [ESRC Research Funding Guide](#).
- **Other costs:** Should list any costs eligible under the [ESRC Research Funding Guide](#) that cannot be categorised in the above sections. Costs related to dissemination and knowledge exchange activities, such as venue and catering costs for dissemination events, should be included here (these are usually paid at 80% fEC under Other DI).
- **Overheads:** ESRC's standard rules regarding overheads apply. Please include Estate and Indirect costs under this heading and refer to the relevant section of the [ESRC Research Funding Guide](#). Your Research Office should calculate Estates and Indirect costs in the usual way.

Justification of resources should be provided in the budget table for each cost line where indicated. This should be a succinct explanation of the necessity of the resource to the project. Exception costs should clearly be noted in the relevant cost line as appropriate and fully justified.

#### **Additional UK Documentation Requirements**

- Letters of support for Project Partners

#### **Open Access Policy**

ESRC-funded researchers are expected to comply with the UKRI open access policy (<https://www.ukri.org/funding/information-for-award-holders/open-access/>) on research publications and outputs. Additional info can be found here: <https://www.ukri.org/manage-your-award/publishing-your-research-findings/>

You are required to make your data available in line with ESRC policies. More information can be found at: <https://www.ukri.org/manage-your-award/publishing-your-research-findings/making-your-research-data-open/#contents-list>

#### **Resubmissions Policy**

ESRC does not allow the resubmission of any previously unsuccessful proposal. More information can be found on the ESRC website <https://www.ukri.org/councils/esrc/guidance-for-applicants/how-to-submit-your-proposal/resubmissions-policy/#contents-list>

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### **Successful applicants**

As a condition of access to UKRI funding, all successful UK applicants will be required to complete an additional submission via ESRC-systems for administrative purposes. The additional call for submissions will be open only to UK applicants who were successful in the call. Further details and a timetable for this activity will be communicated to successful UK applicants following final funding decisions.

Award holders in the UK will be subject to ESRC terms and conditions.

### **Contact**

Email: [norfacewell-being@esrc.ukri.org](mailto:norfacewell-being@esrc.ukri.org)

#### **Contact**

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