HERA and CHANSE Call for Proposals

“**Crisis - Perspectives from the Humanities**”

Outline Proposal Form

*Your application must follow the structure as specified below. The document should be written in English. Incomplete proposals or proposals that do not adhere to the requirements will be rejected and will not be evaluated!*

*Applications can ONLY be submitted via the Electronic Proposal Submission System (EPSS):* *<https://proposals.etag.ee/chanse-2023/>.*

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1. THIS PART MUST BE FILLED IN DIRECTLY IN THE EPSS:

Project Acronym

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Title of the proposal

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Duration: months (min 24, max. 36)

Free Keywords *(max. 8 separated by a semicolon “;”)*

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Discipline(s) represented in the project

*Please select up to four disciplines in relevance to your project (max. 4 can be indicated)*

* Law
* Geography
* Media and communications
* History and archaeology
* Linguistics
* Literary studies
* Philosophy, ethics and religion
* Arts (arts, history of arts, performing arts, music)
* Anthropology
* Cultural studies
* Other (please specify)

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Summary of the project *(publishable abstract, max. 2000 characters including spaces)*

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| *Be precise and concise. This summary will be used to select suited reviewers for the proposal.* |



Details of the Project Consortium

Project Leader

|  |  |
| --- | --- |
| Partner’s Number | 1 |
| Name, title(s) |  | Gender  | Male/Female/Prefer not to say/Other  |
| University/institute/organisation |  | PIC[[1]](#footnote-1) (if available) |  |
| Department |  |
| Country |  |
| Postal address |  |
| Postal code |  | Town/city |  |
|  |  |  |  |
| Telephone |  | E-mail |  |

Partner Principal Investigators involved in the realisation of the project *(use one table for each Principal Investigator in your project consortium)*

|  |  |
| --- | --- |
| Partner’s Number | 2 |
| Name, title(s) |  | Gender | Male/Female/Prefer not to say/Other |
| University/institute/organisation |  | PIC |  |
| Department |  |
| Country |  |
| Postal address |  |
| Postal code |  | Town/city |  |
| Telephone |  | E-mail |  |
| Applicant in another Outline Proposal(s)? |  |

|  |  |
| --- | --- |
| Partner’s Number | 3 |
| Name, title(s) |  | Gender | Male/Female/Prefer not to say/Other |
| University/institute/organisation |  | PIC |  |
| Department |  |
| Country |  |
| Postal address |  |
| Postal code |  | Town/city |  |
| Telephone |  | E-mail |  |
| Applicant in another Outline Proposal(s)? |  |

|  |  |
| --- | --- |
| Partner’s Number | 4 |
| Name, title(s) |  | Gender | Male/Female/Prefer not to say/Other |
| University/institute/organisation |  | PIC |  |
| Department |  |
| Country |  |
| Postal address |  |
| Postal code |  | Town/city |  |
| Telephone |  | E-mail |  |
| Applicant in another Outline Proposal(s)? |  |

|  |  |
| --- | --- |
| Partner’s Number | … |
| Name, title(s) |  | Gender | Male/Female/Prefer not to say/Other |
| University/institute/organisation |  | PIC |  |
| Department |  |
| Country |  |
| Postal address |  |
| Postal code |  | Town/city |  |
| Telephone |  | E-mail |  |
| Applicant in another Outline Proposal(s)? |  |

*(copy and add tables if required)*

**Associate Partners** (if applicable) *(add lines if required)*

Please include here information about partners, such as stakeholders, policy makers, and the creative and cultural sectors. Please attach a signed Letter of Commitment for each added Associate Partner. These partners should provide their own funding*[[2]](#footnote-2)*.

|  |  |  |
| --- | --- | --- |
| Name and title | Organisation | Letter of Commitment |
|  |  | Please upload |
|  |  | Please upload |
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|  |  | Please upload |
|  |  | Please upload |

**Cooperation Partners** (if applicable) *(add lines if required)*

Please include here information about researchers from countries or organisations not involved in the Crisis Call. Please attach a signed Letter of Commitment for each added Cooperation Partner. These partners should provide their own funding*[[3]](#footnote-3)*.

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| --- | --- | --- |
| Name and title | University/Institute/Organisation | Letter of Commitment |
|  |  | Please upload |
|  |  | Please upload |
|  |  | Please upload |
|  |  | Please upload |
|  |  | Please upload |

Ethical issues (max. 3500 characters including spaces)

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| *Describe any foreseeable ethical issue that may arise during the course of the research project. Please describe how these issues will be addressed* |

**Financial Plan**

*Please enter the budget details directly in the EPSS. Information required to fill in the Financial Plan is described in the Financial Plan excel sheet provided on* [*https://chanse.org/announcement-of-the-new-calls-for-transnational-research-projects-crisis-and-well-being/*](https://chanse.org/announcement-of-the-new-calls-for-transnational-research-projects-crisis-and-well-being/) *(for guidance on costs please refer to the National/Regional Eligibility Requirements).*

1. ATTACHMENTS WHICH MUST BE UPLOADED TO THE EPSS IN A .PDF FORMAT:

Outline Proposal description

Please cover all the headings and keep the max. limit of 5 pages for this part.

*Font and style: Arial, min 11pt, single spaced. All pages must be numbered and each page should contain the project acronym. All margins should be at least 15 mm (not including footers or headers).*

*For the evaluation criteria, please refer to the Call Announcement. Your proposal should include all details required. Please make sure that each attached document does not exceed 25 megabites.*

*Outline Proposal description must be submitted as one PDF in the Outline Proposal description section in the EPSS system.*

1. Relevance to the “Crisis - Perspectives from the Humanities” Call
* What is the significance of the research question(s)?
* How will these contribute to the “Crisis” theme?
* What research question(s) does the project seek to answer?
1. Potential for research excellence
	* In what way is the project original and/or innovative?
	* What are the objectives of the project?
	* By what methods will the research question(s) be tackled?
	* What is the added value in tackling your research question(s) from a European trans-national perspective?
2. Impact of the proposed research beyond academia
	1. What is the potential impact of the proposed research to both academic disciplines, and relevant stakeholders and user communities?
	2. How will the project engage in knowledge exchange or active dissemination engaging user communities and audiences outside academia?
3. Implementation and management
	* How are the skills of the partners complementary?
	* How will partners work together?
	* What management and coordination structures are proposed?
4. References
* Provide references of articles and publicly available documents directly supporting the proposal.

CVs (attached as separate PDFs, one PDF for each PL and PI)

CVs of the Project Leader and all Principal Investigators

Provide short CVs of all Principal Investigators (including the Project Leader). CVs of other team members are not requested. Each CV should be no longer than one page (font and style: Arial, min 11pt, single spaced, margins: at least 15 mm, not including footers or headers) and may cite a maximum of five relevant publications. Only include manuscripts which have been accepted for publication or which have already been published as part of the recognised literature. Therefore, publications that are currently being written, under review, etc. should not be included. The CV of the Project Leader should include the information on their experience leading national or international collaboration research projects.

Each CV should be uploaded as a separate PDF in the EPSS system in the *CV* section[[4]](#footnote-4).

1. 9-digit EU Participant Identification Code (PIC) of the University/institute/organisation [↑](#footnote-ref-1)
2. Please check National/Regional Eligibility Requirements as this varies by Funding Organisation. [↑](#footnote-ref-2)
3. Please check National/Regional Eligibility Requirements as this varies by Funding Organisation. [↑](#footnote-ref-3)
4. Where a Head of Department letter of support is needed to satisfy specified eligibility requirements for UK participants, a one page letter should be added to the CV of the UK Principal Investigator (honorary fellows, visiting fellows or researchers on fixed term contracts). A Head of Department letter of support is needed for International Co-Investigators (Cooperation Partners) included within the UK team proposal.  [↑](#footnote-ref-4)